



Making Alabama Better For People

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Request for Proposals Prescribed Burning In Alabama Training Project

The Alabama Forestry Commission (AFC) is responsible for implementing the Alabama Prescribed Burning Act (Section 9-13-270, 1975 Code of Alabama) and related regulations. Part of that responsibility is to provide training for interested prescribed burn managers and continuing education for Certified Prescribed Burn Managers. Due to reductions in budgets and staffing, the AFC is requesting proposals to assist in presenting this workshop and training materials. The specific details are as follows:

Prescribed Burner Certification Training

- The Contractor will be responsible for developing, arranging and conducting at least two (2) Prescribed Burn Manager Certification courses. These courses must contain 32 instructor contact hours each, as required by the Alabama Prescribed Burning Act regulations. The AFC may authorize additional courses.
- The Contractor will be responsible for developing, arranging and conducting at least two (2) Prescribed Burn Recertification workshops. These workshops must contain six (6) instructor contact hours, as required by the Alabama Prescribed Burning Act regulations. The AFC may authorize additional workshops.
- The instructor should be prepared to teach these certification courses and workshops prior to September 30, 2013 in the various areas of Alabama. These courses and workshops will be subject to AFC approval. In the event participation numbers are too low to warrant a course or workshop, that course or workshop may be postponed and rescheduled.
- The Contractor will be responsible for producing a detailed course and workshop outline for twenty-five to forty students per course or workshop, using existing training materials and incorporating the latest ideas and concepts included in the Alabama Prescribed Burning Guide, 2005; Fireline Handbook Appendix B: Fire Behavior; S300, Prescribed Fire Burn Boss, S390 Fire Behavior and in accordance with State law and Alabama Forestry Commission regulations.
- The Contractor will be responsible for venue, advertising, logistics, food service, handouts, audio-visual equipment and instructor services.
- The Alabama Forestry Commission will be responsible for providing copies of the Alabama Prescribed Burning Guide, 2005.

The work proposed will be performed by the contractor, or by subcontractors approved in advance by the AFC.

- a) The contractor must list a price for the two (2) certification courses and may submit a price for each additional course in case more are needed and authorized.
- b) The contractor must list a price for the two (2) recertification workshops and may submit a price for each additional workshop in case more are needed and authorized.

The Contractor(s) should be experienced in forestry, prescribed burning and wildland fire management. The contractor is required to be an Alabama Registered Forester and/or an Alabama Certified Prescribed Burn Manager.

Persons interested in becoming a contractor for this project must submit their formal proposal in writing to the Alabama Forestry Commission at the address below by the close of business on **Friday, February 15, 2013**. Proposals received after the deadline will not be considered. Please share this information with anyone you feel may be interested in bidding on this proposal. **The AFC reserves the right to refuse any or all bids.**

Proposals must be submitted to:

Alabama Forestry Commission
Forest Operations Division
ATTN: Dan Jackson
513 Madison Avenue
P.O. Box 302550
Montgomery, AL 36130

For further information, contact Dan Jackson, or Carolyn Fox, at the above address, by telephone at 334-240-9334, or by e-mail at Dan.Jackson@forestry.alabama.gov or Carolyn.Fox@forestry.alabama.gov